



## A MAGICAL JOURNEY THRU STAGES WINTER 2022

Welcome to Stages production of SHREK THE MUSICAL JR. We look forward to an exciting show! This is a wonderful opportunity to develop skills guided by a great artistic team and to learn with some of the finest young performers in the Greater Rochester Area, while creating a fun show.

### EXECUTIVE DIRECTOR

#### & PRODUCTION MANAGER

Sherry Vile

[sherry@MJTStages.com](mailto:sherry@MJTStages.com)

752-6511 (c)

#### MANAGING DIRECTOR

Carolyn Curran

[carolyn@MJTStages.com](mailto:carolyn@MJTStages.com)

935-7173 (w)

#### DIRECTOR OF PRODUCTION

#### OPERATIONS

Lisa Shearer

[lisa@MJTStages.com](mailto:lisa@MJTStages.com)

935-7173 (w)

### ARTISTIC STAFF

Director

CHRIS MARTIN

Choreographer

CARLY LENZI

Musical Director

KATYA LYUBOMIRSKY

Technical Director

TOM PEMBROOK

[tom@mjtstages.com](mailto:tom@mjtstages.com)

747-1471

### PERFORMANCES & TICKETS

**Show Dates:** Friday, April 8 @ 7 pm

Saturday, April 9 @ 2 pm

Sunday, April 10 @ 2 pm (followed by strike and cast party)

#### Ticket Purchases: \$8

Tickets will be available on-line soon.

Please note that everyone needs a ticket, even if working at the show as an usher or concessions (except backstage dressing room supervisors who will not be watching the show).

Seating is General Admission. As a courtesy to all patrons, saving seats is highly discouraged.

## REHEARSALS

**Wednesday Evening 6 – 8 pm and Saturday Morning 9:30 am - 12:00**

A *Shrek the Musical JR*. Newsletter will provide information about rehearsals as we move through the process. **Please review emails** for important information about rehearsals and show details. Some rehearsals may be small groups to effectively use our space and time.

**Please mark your calendars for the Mandatory Rehearsals on the attached commitment calendar.**

## CASTING

Sunday, January 9. Casting is based on a significant number of elements, including the characters in the show, comparison with other people being considered for parts, and students' particular talents, to name a few. At Stages, all the roles are important. In each role, a cast member has a chance to use their talents to the fullest. Our artistic staff does a wonderful job of casting the show to meet the director's overall vision, to give each performer an opportunity to shine, and to develop performing skills.

## CONTACT INFORMATION

**From us:** A web link with a web page for Shrek JR materials will be provided.

This has all the latest forms, newsletters, and more! Bookmark it to go back to again and again. There will be bi-weekly emails with newsletter updates. These will also be posted to the website info page.

**To us:** For new conflicts complete a Conflict Form AND speak directly to the Production Manager in advance. Call Sherry AND Stages if an emergency arises (death, illness) and you are not able to attend rehearsal. Contact Sherry for admin questions or parent concerns at [sherry@mjtstages.com](mailto:sherry@mjtstages.com) or text 585-752-6511.

## CAST -- Being in a Stages show is a commitment.

### Rehearsals:

- Wear a Mask
- \*Bring script and PENCIL (not pen) to every rehearsal. (Pencil is a good habit)
- Bring a water bottle -- PLEASE LABEL
- Bring quiet activity. Rehearsal may involve waiting; we'll do our best to keep it to a minimum.
- Attend all scheduled rehearsals and performances unless excused with a "New Conflict Form."
- Rehearsals are closed - parents are invited to wait in the lobby. Enjoy our free wireless, help with costumes, props, and other aspects of the show. The performance will be a wonderful surprise.

### At Home in Between Rehearsals:

- Practice lines, blocking, dance combinations, etc. using the downloaded music we provide
- Be Off-Book (lines, lyrics, movements memorized) for each scene after it has been taught/blocked/choreographed and reviewed.

### Expectations:

- Professional behavior is expected -- learn your part; respect Artistic Staff and fellow cast and crew members by making rehearsal time productive; use your best rehearsal etiquette. Inappropriate behavior will result in being asked to sit out during rehearsal from the song/dance/scene being taught. Repeated instances of inappropriate behavior will lead to notification of parents, being pulled from a scene and in extreme cases, being removed from the show.
- No one leaves the theater without permission from the Director.
- No one leaves Stages without a parent. Parents must drop off and pick up their student in the theater.
- Assume good intentions. We are all working toward a common goal!
- Be careful of what you post on facebook, twitter, etc. It is public and forever. Be positive!

## HOUSE RULES

- Any injury should be reported to the Director or Production Manager immediately. Parents or guardians will be notified as soon as possible.
- No cell phones allowed out while at rehearsal.
- Do not go onstage until invited to by the Director or Stage Manager.
- Backstage changing rooms are gender specific. The Upstairs costume area is off-limits to all, except with permission of directors or Stages staff.
- Please clean up any trash you create.
- Please leave valuables (iPods, PDAs, etc) at home. Stages is not responsible for lost items.
- Demonstration of romantic relationships between participants is not allowed at the theater during rehearsals and shows (unless onstage as part of show script!)
- Drug/Alcohol Policy: Any participant found to be under the influence or in the possession of alcohol or illegal substances during rehearsals, performances or any Stages function will be dismissed from the production for the full run of the production.

## BENEFIT

Stages shows benefit other non-profit organizations in the community by collecting donations during the performances. Past show examples: Schoolhouse Rock Live, Jr.-collected over 600 books for distribution to six local children's charities; 13 the musical-collected socks; snacks for Bivona Child Advocacy and cereal for the Center for Youth's Shelter for Homeless Youth. Let us know if you have an idea for a beneficiary of this show.

## PARENTS

**Program Ad:** Consider an ad in our program from your workplace, family business; favorite deli, pizza or recreation place. An Ad Form will be sent out.

**Refund Policy:** The entire production is affected when cast members drop out. In addition to disappointing other cast members, it causes additional hours for directors to re-cast roles, rehearsal time for scenes to be re-blocked, costume adjustments, etc. No refunds are given for withdrawals at this point in time.

**Show Tee Shirts & Stages Wear:** Show t-shirts are available to purchase. An order form for those who have not already ordered them will be available.

**Costumes:** Each performer will be responsible for providing their own makeup and shoes. The costumes will be determined by the Director and Costumer with the vision for the show. Cast members may be asked to provide some costume pieces. More information on costume pieces will be provided by the Director.

Being costumed can be a fun experience! Use your costume to get into character. The show is a team effort and not about the individual but rather the overall look of the group, and sometimes actors will not know the reason behind a certain look. When given a costume, the best response to give the costumer is "Thank you very much!" We appreciate parents and performers supporting this team approach.

**Conflicts -- Late/Missing Rehearsal:** The conflict sheet you submitted lists your known conflicts. Additional conflicts are strongly discouraged. If you need to miss another rehearsal not listed, please complete a "New Conflict Form" and talk in person with the Production Manager. If there is an emergency, please contact the Production Manager at 752-6511 as well as Stages (935-7173) to advise. It is the cast member's responsibility to find out before or after rehearsals what they missed by working with the other cast members. Missing rehearsals or adding conflicts after being cast may impact the cast member's ability to remain in their role or to remain in the show. If asked to leave the show for attendance or discipline issues, no refund will be given.

**Props:** A list of props and set pieces needed will be sent to cast. Please lend or donate what you can. The items will be returned at the end of the show. Please label any items you lend if you want them returned.

## **VOLUNTEERS**

As a Community Theater, Stages' shows are supported and made possible by caring volunteers who love youth theater. There are many opportunities for family and friends to get involved with this production:

- Costumes (Pre- and post- production): Help perform cast fittings, create costume pieces, assist with costume checks and modifications, label costumes. Sew, alter or help find items from Goodwill, Salvation Army, etc. Generate costume list per scene. Assist with returning costumes to their rightful owners or to storage when show closes.
- Props (Pre- and post- production): Help find, create, modify, borrow props. Assist with returning props to their rightful owners or to storage when show closes.
- Sets (Pre- and post- production): Under the direction of our Master Carpenter, construct and/or paint all sets. Assist with dismantling and returning set to storage when show closes.
- Projects/Maintenance/Housekeeping: Make flower arrangements, prepare headshot pictures, make props, paint, dust, vacuum the lobbies and dressing rooms, clean backstage bathroom, empty garbage, etc.
- Concessions: Help sell concessions/flowers before show, during intermission, and after show, collect money, clean up. Or be a concessions manager to purchase items.
- House Management/Ushers: Ensure adequate setup of seating. Ushers hand out programs, take tickets, help patrons with special needs, vacuum house after each performance.
- Dressing Room: During tech rehearsals and performances, help maintain safe, relatively quiet dressing rooms for the performers.
- Cast Party Organizer: Develop list of items, understand required funds, solicit from families, decorate, set up, clean up. Party held at Stages following closing performance.

## **PARKING**

Parking is available in the back of the theater off College Avenue. As a precaution, please do not leave any valuables in your vehicle.

The Auditorium Center shares parking with the RBTL's Auditorium Theater. During RBTL events there may be a charge for parking in this lot and it is recommended that you allow extra time and park in the Red Cross lot. Please tell the parking attendant you are with STAGES, and there for rehearsal or show performance, as a cast member the parking fee is often dropped by the attendant. Further during Stages shows, if you advise the attendant you are attending Stages the fee will be discounted to \$2. Please advise them if you are merely dropping off/or picking up. The attendant's name is Frank and he has been very good to us over the years.

**ENJOY YOUR SHREK JR. FRIENDS, MUSIC, REHEARSALS AND SHOWS!**

See you at the theater !

Sherry Vile  
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